

**NEW HAMPSHIRE BOARD OF DENTAL EXAMINERS
121 S. FRUIT ST.
CONCORD, NH 03301-2412**

MEETING MINUTES – July 7, 2014

The July 7, 2014 meeting of the New Hampshire Board of Dental Examiners was called to order at 3:00 p.m. by Stacy Plourde, RDH with the following members present:

Stacy A. Plourde, RDH, President
Charles Albee, DMD, Vice President
Carolyn Hartnett, RDH
Tara Levesque-Vogel, DMD
Marshall Baldassarre, DMD
Arthur D. McKibbin, Jr. DMD
Nilfa Collins, DMD
A. Joseph Williams, III, DDS

Absent: Lynn Joslyn, Public Member

Note: All votes were unanimous unless otherwise indicated.

PUBLIC HEARING

Stacy Plourde opened the public hearing on administrative rules on Proposed Rule Notice #'s 2014-79, 2014-80, and Notice of Expedited Revisions to Agency Forms EXRF 2014-2, EXRF 2014-3, and EXRF 2014-4 addressing Licensure by Examination; Organization of Board; Complaints of Licensee Misconduct; Licensure Applications; EFDA Qualifications; Jurisprudence Exam; Anesthesia/Sedation; and Applications for Registration and License Renewal (Dentists and Hygienists); and Initial Application to Administer General Anesthesia and/or Sedation. No members of the public made comments on the rules. Stacy Plourde closed the administrative rules hearing at 5:10 p.m.

ADMINISTRATIVE

1. The Board voted to approve the Board's public and non-public minutes of June 2, 2014.
2. The Board approved the minutes of the May 22, 2014 hearing in the matter of Nicholas Marshall, Jr., DDS.
3. Hygienists Committee
 - a. Minutes of June 2, 2014 Hygienists Committee Meeting.
 - b. Hygienists Committee Comments – None.

- c. The Hygienists Committee made a recommendation to the Board that hygienists be allowed to prescribe antimicrobial agents and fluorides. The Board asked the Committee to approach the Board of Pharmacy to get its input and to gather further information from other states re: how many prescriptions are being written and what they are being written for.
- 4. Hygienists' Association Comments – None.
- 5. Dental Society Comments – Executive Director Jim Williamson advised that the Dental Society has had several meetings regarding insurance reimbursement which is a topic of concern currently. On Wednesday night, July 9, 2014, a meeting sponsored by the Concord, Manchester and Nashua Components will be held re: managing insurance. Meetings begin at 6:30 p.m. at the Manchester County Club. The Dental Society is presenting a program on the business of dentistry in conjunction with Henry Schein Dental and the Spring Insurance Group on analyzing a practice and on the Affordable Care Act and its impact on a practice. This presentation will be held on August 15, 2014 at H&O Dental labs in Manchester from 8:30 a.m. – 4:00 p.m.
- 6. Northeast Board of Dental Examiners (NERB) Comments – Stacy Plourde reported that the Steering Committee meeting went well. There was good discussion among the states and she thought that it might be a good idea at some point to get together with other New England states to share ideas.
- 7. Board Office Comments – Executive Director suggested that it might be a good idea to post something on the Board's website explaining the differences between CPR and BLS-HCP as there seems to be some confusion about these terms. She also informed the Board that legal counsel had advised that the Hygiene Committee cannot draft questions for the jurisprudence exam or review the dental assisting administrative rules, as its role is limited to those duties specified in RSA 317-A:2-a. She also advised the Board that the final version of the rules in this rules package will be sent to them as soon as possible, and asked them to review the rules very carefully and be ready to vote at the August meeting re: their adoption.
- 8. Certificate of Appreciation – A certificate of appreciation will be given to Carolyn Hartnett whose term on the Board has ended. The Board members expressed their appreciation for her work and she thanked everyone on the Board.
- 9. Election of Officers - The Board elected Charles Albee, DMD as President and Marshall Baldassarre, DMD as Vice President.
- 10. 2015 (Tentative) Board Meeting Dates - The Board approved the proposed meeting dates, as follows: January 5, 2015; February 2, 2015; March 2, 2015; April 6, 2015; May 5, 2015; June 1, 2015; July 6, 2015; August 3, 2015; August 31, 2015; October 5, 2015; November 2, 2015; and December 7, 2015.

11. Administrative Rule changes for this rules package - The Board voted to approve some changes made to the initial rules package which will be incorporated into the final rules package.
12. Proposed Legislation for Upcoming Legislative Season - The Board approved going forward with the following legislative changes:
 - RSA 317-A:36 – repeal
 - RSA 317-A:4 – delete (g)
 - RSA 317-A:8 – change American Dental Association Commission of Accreditation of Dental and Dental Auxiliary Educational Programs to American Dental Association Commission of Dental Accreditation (CODA).
 - RSA 317-A:16 – to add “retaking the jurisprudence examination”.
 - A bill which would allow the Board to collect investigative costs after a finding of misconduct sufficient to support disciplinary action.
 - The Executive Director also advised the Board that it cannot pursue a bill regarding dental appliances until the next “first session” of the legislature which will be in 2015 because it was previously voted “inexpedient to legislate”.
13. Local Anesthesia Proposed Rule Amendments - The Executive Director withdrew this proposed rule, to be discussed for the next rules package.
14. Question re: Orthodontic Assistant requirements - The Board voted to send a letter saying that this individual is qualified to be an orthodontic assistant in New Hampshire as she meets the requirements.
15. Question about dental records - The Board voted to send a letter saying that keeping digital records is sufficient as it will comply with RSA 317-A:27-a.
16. Informational (emailed previously)
 - a. AADB newsletter
 - b. Upcoming AADA Annual Meeting (Oct. 2014)
 - c. NH Medicaid Innovations
 - d. Boston Globe article
 - e. Satellite Dental Office Closure in Windham, NH – The Board voted to send a letter advising the licensee to send a letter to the patients notifying them of the office closure, and that the Board will not comment on the contents of the letter.

LICENSURE AND REPORTS

1. DENTIST APPLICATIONS APPROVED

Alana J. Bednarz, DMD
Meaghan H. Collamore, DMD
William D. Guthrie, III, DDS
Toral G. Joshi, DDS
Derek M. Levesque, DDS
Tracy Pogal-Sussman, DMD
Steven K. Rayes, DDS
Amanda M. Smith, DMD
Timothy S. Smith, DMD
Victoria A. Spindel, DMD
James A. Teebagy, DMD

2. HYGIENIST APPLICATIONS APPROVED

Rachael E. Atwood, RDH
Odessa J. Becker, RDH
April M. Bogacki, RDH
Margaret L. Camlin, RDH
Allison M. Craigue, RDH
Erin J. Graham, RDH
Michelle T. Guilmet, RDH
Stephanie J. Hart, RDH
Tatiana Ljuljic, RDH
Britta N. Lovejoy, RDH
Alexandria G. MacDougall, RDH
Ashley L. Marr, RDH
Reagan L. Masera, RDH
Kim T. Merrill, RDH
Hailey E. Stockhaus, RDH
Brianna L. Tilton, RDH
Samantha N. Troy, RDH

3. PUBLIC HEALTH SUPERVISION

- a. Certified Public Health Dental Hygienist Applications – The Board voted to accept the applications and grant certification to the following licensees:
 - Pamela Delahanty, RDH
 - Anne Sleeper, RDH
 - Annette Cole, RDH
- b. The Board voted to approve the application for dental program approval under public health supervision for Wentworth Douglass Community Dental Center.

- c. Changes to Public Health Supervision Application - The Board voted to accept the proposed changes for the next rule package.
- d. The Board voted to accept the Public Health Summary Reports of the following:
 - Cheshire Smiles
 - Monadnock Healthy Teeth to Toes
 - Seacoast Healthy Grins

4. ANESTHESIA/SEDATION

- a. Memo re: Joshua Howard, DMD - The Board voted that no permit is necessary pursuant to Den 304.02 (a) and to send a letter to Dr. Howard to that effect.
- b. The Board approved the comprehensive evaluations of:
 - Ward Gravel, DDS
 - Paul Mathew, DDS
- c. Annual Meeting Minutes (4/30/14) of the Anesthesia/Sedation Evaluation Committee were accepted by the Board.

5. EXTERNSHIP PROGRAM

- a. The Board voted to accept the report of Dental Health Works of Cheshire County.

5:40 p.m. - Pursuant to RSA 91-A:3, the Board voted to go into non-public session by roll call vote because public disclosure may render a proposed action ineffective or adversely affect the reputation of a person other than a Board member.